Lloyd Law College & Lloyd School of Law

Centre for Learning & Development

CLD ADVANCED COURSE CONTINUATION

B.A.LL.B. / B.Com. LL.B. (2024-2029)

Dear Parent / Student,

Greetings from Lloyd Academic Community!

We are delighted to invite you to the continuation of the Centre for Learning & Development's Advanced Course, **"Legal Professional Development: Mastering Soft Skills for Success."** This program has been designed to give law students a comprehensive foundation in personality development, business etiquette, soft skills, and behavioral competencies—strategically tailored to diverse legal career paths.

Now it's time to **resume the journey and finish strong.** As we enter the final lap, we encourage you to participate wholeheartedly, complete the remaining sessions, and earn your Certificate of Completion.

PROGRAM SCHEDULE:

CLD ADVANCED COURSE - B.A. LL.B/B.COM LL.B. (2024-29)		
Session	**Topic**	**Session Plan (Key Areas)**
1	Stress Management	Types & Causes of Stress; Stress bell curve, Stress Reduction Techniques; Quick Exercises & Reflection
2	Time Management	Time Wasters; Prioritization (Eisenhower Matrix); Pomodoro & Time Blocking; Scheduling Activity
3	Voice and Accent - 1	Introduction to the sounds in the English Language and the most commonly mispronounced sounds
4	Voice and Accent - 2	The Most Important Rules for Neutral Pronunciation
5	Problem Solving and Critical Thinking	Problem-Solving Steps; 5 Whys Technique; Root Cause Analysis; What is Critical Thinking? SCAMPER & Decision-Making Models;
6	Personal Development	Self-Awareness and Growth Mindset, Effective Personal Planning and Habits, Building Your Unique Identity and Presence
7	Client Management	Understanding Clients; Empathy & Boundaries; Handling Difficult Clients; Role Play
8	Career Planning	Self-Assessment; Career Options; Personal Branding; Resume/CV Basics; LinkedIn & Interviews; Elevator Pitch

9	Voice and Accent - 3	Commonly Mispronounced Terms - Legal Domain
10	Voice and Accent - 4	Ideal Rate of Speech and Tone for pleading
11	Negotiation Skills - 1	Basic Concepts of Negotiation, Tradeable, and Understanding Weaknesses of the other party
12	Negotiation Skills - 2	Basic Concepts of Negotiation, Tradeable, and Understanding Weaknesses of the other party

TOWNHALL DEATILS

ATTENDEES: Active Participants of CLD Advanced Course B.A.LL.B. / B.Com. LL.B. (2024-2029) (Please refer the attached student list)

DATE & TIME: Monday 22nd September 2025, IST 2:45 PM – 3.45 PM

VENUE: 211, Lecture Hall-2, Lloyd School of Law, campus-2

This course will help you develop, refine, and showcase the soft skills that are indispensable for becoming a well-rounded legal professional. By completing it, you will not only enhance your profile but also gain a competitive edge in your career—because the most successful lawyers master both the law and life skills.

Let's come together, complete what we started, and make this learning experience truly count.

We look forward to your enthusiastic participation.

Dr. Mohd. Salim
Director
LLOYD LAW COLLEGE
director@lloydlawcollege.edu.in