



PRACTICAL COURSE WORK

MOOT COURT, PRE-TRIAL PREPARATIONS AND PARTICIPATION IN TRIAL PROCEEDINGS (Marks – 100)

B.A.LL.B. Sem. X (Batch 2019-24) :: BL-9010

LL.B. Sem. VI (Batch 2021-24) :: K-6008

IMPORTANT NOTE ::

Guidelines / instructions for preparing the Practical course File work and Viva-Voce Examination.

- **First page should be mentioning the following details:**
 - **University Name:**
 - **College Name:**
 - **Course Name / Code:**
 - **Student Name / Father Name:**
 - **Batch / Class / Roll No.:**
 - **Student Signature:**
 - **Faculty Signature:**
- **Second Page - Index** with page numbers.
- Use **plain A4 size paper**. Write on **one side of the paper** only. Leave margin both sides of paper and leave the back side of each paper blank.
- Prepare your file strictly according to the Parts mentioned above in work sheet.
- Project file shall be **"MANUSCRIPT – HAND WRITTEN" single hand written only**. Handwriting should be **neat and legible**.
- Complete **Practical File** submission containing all the Moot Court Written Submission, Court Assignments, Interviewing Techniques and Pre-Trial Preparation etc. are to be submitted at the time of the VIVA – VOCE EXAMINATION in the college. **Scrutiny of Practical File** will be done **on the day of Practical Examination** first by our College Faculty and second by the External Examiner from the CCS University, Meerut.
- **MANDATORY PRESENCE ::** Absence in any of the above Practical Course Work Exercise Examination will disentitle the student any marks, attendance, supplementary and fail thereof in all other theory and practical papers as per Examination Rules of the C.C.S. University, Meerut.
- **PLAGIARISM ::** There should not be copying of the file, if found, both the files shall be rejected and marked 'ZERO'. The college shall not be responsible for the wrong doing of the student.
- **UNIFORM ::** Advocate Uniform is mandatory to appear for the 'Practical Paper' Viva-Voce exercise.
- **ADMIT CARD ::** It is mandatory on every examinee to carry with their BA.LL.B. Sem. X University Examination Admit Card as stamped by the college before the Examinations in Original for the Viva-Voce Examination.
- Student have to write minimum **120 pages (One Hundred twenty pages)** in his or her own hand writing. It shall be **spiral bound**. Every component should start with new Page

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and every page should have a page number.

- **CAUTION ::** Photo-state practical files shall be rejected, and can never be allowed in any case to be eligible for evaluation. No money should be offered or paid to anyone for the practical examination, if any student, staff or faculty, University Examiner found in the same, criminal case will be lodged against both the parties by the College.
- **Practical paper Assignment is given below which is divided in four components namely (A) MOOT COURT (B) COURT ASSIGNMENTS (C) INTERVIEWING TECHNIQUES & PRE-TRIAL PREPARATIONS and (D) VIVA-VOCE EXAMINATION. Detailed instructions are provided further in all parts separately.**

ASSIGNMENTS ::

A. MOOT COURT ::

(Marks :: 10 x 3 = 30)

1. **Three (03) Moot problems** are attached with this mail. Everyone is supposed to prepare his Moot Case on all the moot problems for written and oral submissions.
2. Prepare Memorials and Argue for both (Plaintiff & Defendant) parties as per schedule provided below for the same.
3. There shall be Oral Pleadings only on the day of pleading. Memorial submission will be with the final practical course file. Memorials should only be hand written (Manuscript).
4. Failure in appearing on the scheduled day, will disentitle the students any supplementary appearance and (15) marks thereof.
5. Memorial should be drafted with the Minimum 10 Pages for each side, Min. 20 pages for both sides.

B. COURT ASSIGNMENTS ::

(Marks :: 30)

Observation of Trial in Four cases i.e. two cases in Civil & two in Criminal. Each student will attend four trials in courts, during their days Internship in Court. Maintain record of your visits in proper court diary of sessional work and enter the various steps observed during attendance on different days in court assignment. **Minimum 05 Pages for each case, minimum 25 pages total for this exercise.**

All the work done under the guidance of an Advocate shall be submitted on the "FORWARDING LETTER – on the letter head of the advocate" in the form of an **Internship Certificate** and it is to be attached at appropriate place (i.e. at the end of Part-B court assignments) in the final Practical Course File.

Note: Practical Course File without Internship Certificate shall not be accepted.



C. INTERVIEWING TECHNIQUES & PRE-TRIAL PREPARATIONS ::

(Marks :: 2 x 15 = 30)

A. ONE CLIENT COUNSELING / OBSERVATION & INTERVIEWING TECHNIQUES SESSION (Marks = 15) :: Minimum Pages :: 30

Each student has to write observation **THREE (03) Client Counseling** / Observation & Interview Technique Session at the Lawyer's Office / Legal Aid Office and record the proceedings in the Diary of Sessional Work.

B. PRE-TRIAL PREPARATION (Marks :: 15) :: of Documents and Court Papers of the Advocate and Procedure for filling as per following scheme;

a). Answer **any one** of the following questions (Marks :: 05) Word Count :: 300

Q.1. What do you understand by Summary-trial? Explain various steps followed during Summary-trial preparation?

Q.2. What are the various steps followed in the sessions trail.

b). Answer **any one** of the following questions. (Marks :: 10) Word Count :: 800

NOTE: *Students are required to attach actual Performa / documents / affidavits / appendices / annexure necessary for pre-trial preparation)*

Q.1. What are the documents required for trial preparation by the Prosecution for a trial for the offences under Chapter II of the POSCO Act 2012?

Q.2. What are the documents required for pre-trial preparation by the accused/defense in a trial of the offence of Dowry death under section 304-B of the Indian Penal Code, 1860?

Q.3. What are the documents required for trial preparation by the prosecution for the offences under Chapter IV of THE NARCOTIC DRUGS AND PSYCHOTROPIC SUBSTANCES, ACT, 1985?

c). **Minimum 30 Pages for all the above answers.**

D. VIVA-VOCE EXAMINATION ::

(Marks :: 10)

To be conducted after notification from the CCSUM in the college. The same is likely to be held in June - July 2024.

Dr. Mohd. Salim

Senior Director & Dean

Lloyd Law College & Lloyd School of Law

director@lloydlawcollege.edu.in

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